

**TOWN OF CONCORD
SELECT BOARD
AGENDA
October 5, 2020
4:00PM
VIDEO CONFERENCE CALL**

Join Zoom Meeting

<https://us02web.zoom.us/j/84092395810?pwd=TnMyWmprWHBla21CczdQM0EvWVVFZz09>

Meeting ID: 840 9239 5810

Passcode: 865209

One tap mobile

+16465588656,,84092395810# US (New York)

Dial by your location

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 840 9239 5810

Find your local number: <https://us02web.zoom.us/j/kcwFtQro3l>

1.	Call to Order
2.	Consent Agenda <ul style="list-style-type: none"> - One Day Liquor License Application: Luke Hill Media at Concord Country Club, October 19th from 12:00pm-6:00pm, Wines & Malt Beverages Only - Town Accountant Warrants - Minutes to approve: February 10, 2020
3.	Town Manager's Report
4.	Chair's Remarks
5.	Public Hearing: Grant of Location application from National Grid for the installation and maintenance of approximately 30 feet of a new 2" CS gas main at 39 Barnes Hill Road
6.	Public Hearing: Grant of Location application from National Grid for the relay of approximately 620' of a 2" CS gas main with 620' of 2" PL on Bedford Court
7.	Request to Change the Precinct 1 Polling Location from 141 Keyes Road to the Town House Hearing Room at 22 Monument Square – Town Clerk, Kaari Tari
8.	2021 Annual Town Meeting Calendar
9.	FY21 Select Board Goals – Continued Discussion
10.	Committee Nominations: Jennifer Ubaldino of 38 Crabtree Road to the Trustees of Town Donations for a term to expire April 30, 2023. Connell A Benn of 747 Old Marlborough Road to fill the Republican seat on the Board of Registrars for a term to expire April 30, 2023. Liza Bemis of 5 Grant Street to the Agriculture Committee for a term to expire April 30, 2023
11.	Committee Appointments: Arthur Rogers of 30 Elsinore Road to the Cultural Council for a term to expire April 30, 2023. Alan Koder of 19 Edgewood Road to the West Concord Advisory Committee for a term to expire on April 30, 2023
12.	Town Manager Appointments with Select Board Approval: Andrea Okie of 112 Stone Root Lane to the Board of Assessors for a term to expire on April 30, 2023. Lloyd Price of 152 Holdenwood Road, Jean Goldsberry of 1832 Main Street, and Jennifer Brooke of 31 Oxbow Road to the Commission on Disability for terms to expire on April 30, 2023. Nancy Nelson of 1695 Lowell Road to the Historical Commission for a term to expire on April 30, 2023
13.	Committee Liaison Reports

**TOWN OF CONCORD
SELECT BOARD
AGENDA
October 5, 2020
4:00PM
VIDEO CONFERENCE CALL**

14.	Miscellaneous Correspondence
15.	Public Comments
16.	Adjourn

TOWN OF CONCORD
APPLICATION FOR ONE DAY SPECIAL LICENSE
FOR THE SALE OF WINES & MALT BEVERAGES/ALL ALCOHOLIC BEVERAGES

Fee: \$75.00/per day - One Day All Alcoholic and/or Wines & Malt Beverages Only Amount Paid \$

The undersigned hereby applies for a One Day Special License in accordance with the provisions of the Statutes relating hereto:

NAME: (please print)

Scott Starnias

COMPANY or organization:

Lake Hill Media

ADDRESS:

PO Box 162 Concord, MA 01742

TELEPHONE:

978-505-4478

DATE(S) APPLIED FOR:

Oct 19th, 2020

EVENT:

Golf Charity Fundraiser

HOURS OF OPERATION:

12pm - 6pm

PREMISES TO BE LICENSED:

Concord Country Club

ADDRESS OF PREMISE LICENSED:

010 Road to Nine Acres Corner

License is for the Sale of:

All Alcoholic Beverages

☐

Wines & Malt Beverages Only

☒

Wines Only

☐

Malt Beverages Only

☐

The Licensed Activity or Enterprise is:

For Profit

☐

Non-Profit

☒

Are the bartenders TIPS or equivalently trained?

Yes ☒

No ☐

Will there be people in attendance that are under the age of 21?

Yes ☐

No ☒

Is this the first one day special license secured by this organization?

Yes ☐

No ☒

If no, number of consecutive years licensed?

1

Will there be more than 100 people in attendance? (40-50)

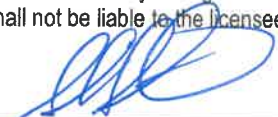
Yes ☐

No ☒

If yes, the applicant agrees to contact the Police Department to determine whether traffic control coverage is necessary. The traffic control coverage is provided at the expense of the applicant.

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Board of Selectmen, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant:



Date:

9/20/20

**TOWN OF CONCORD
Board of Selectmen**

One Day Special Licenses

Under 21 Policy

The Town of Concord Board of Selectmen assumes that there may be guests or attendees under 21 at any event. Therefore this policy must be adhered to for all events.

Applicant Name:	Scott Starnes
Location of Event:	Concord County Club
Date of Event:	Oct 19, 2020

Applicants agree to check the ages of all guests at the door. If a person is under the age of twenty-one, his/her hand will be stamped to indicate that the person is underage to the bartender.

I certify that Concord's Under 21 policy requirement for the event stated in this application will be followed.

Signature of Applicant:	
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**TOWN OF CONCORD
Board of Selectmen**

One Day Special Licenses

TIPS TRAINING (OR EQUIVALENT)

Applicant Name:	Scott Starnes
Location of Event:	Concord Country Club
Date of Event:	Oct 19, 2020

The Board of Selectmen require that any event for which they issue a One Day Special License the alcohol must be served by a TIPS trained or equivalent bartender.

TIPS training cards or the equivalent must accompany this application. These must show the photo and name of the bartender and must be current. If a photo is not on the TIPS training card, then a copy of a valid driver's license with a photo should be included as well. Proof of TIPS credential must be provided before this application is voted on by the Board of Selectmen.

Concord CC Golf Outing Guidelines

- First and foremost, if you are not feeling well, or become sick before during the weekend do not come to the club or leave immediately. In that event please notify the golf shop immediately. You and your partner will be withdrawn from the tournament and you may be asked to follow additional protocols established by the club.
- **Masks will be required (REQUIRED)** any time walking around the clubhouse, golf shop, locker rooms and on the back terrace or front porch unless you are seated at the table eating or drinking. Please remember to bring a mask with you and respect the staff and your fellow players in the tournament by adhering to this policy at all times.
- 6ft of Social distancing is to be maintained while playing golf.
- Bunker Rakes, Ball Washers and Benches will not be available. Water refill stations will be available on the course (players are to bring their own bottles)
- The driving range will be available 1 hour prior to play off of the Mats only. The Putting green is available 1 hour prior to play. Please maintain 6ft at all times.
- The locker room will be open on a limited basis (50% occupancy), showers will not be available per state guidelines.
- Due to the amount of people allowed to be on the property including employees **CADDIES WILL NOT BE PERMITTED.**
- There will be a limit of one cart per team with a designated driver and one walker. Both golf bags will be allowed on the carts.
- In the case of lightening all players will be required to proceed to their cars until the golf staff notifies the players of the all clear and when play will resume.
- Tee Times are preferred when organizing your group however small group shotguns will be allowed on a case by case basis depending on the number of players.
- Congregating after golf will not be permitted. All players will be required to leave after play has been completed.

Select Board
Minutes
February 10 2020

Pursuant to notice duly filed with the Town Clerk, the Concord Select Board convened in the Select Board Room of the Town House on February 10, 2020 at 5:30PM.

Present were Michael Lawson, Chair; Linda Escobedo, Clerk; Terri Ackerman, Jane Hotchkiss, and Susan Bates. Also present was Stephen Crane, Town Manager; Mina Makarious, Town Counsel; and Melissa Allison of Anderson & Kreiger LLP.

Call to Order

Select Board Chair Michael Lawson called the meeting to order at 5:30pm.

Executive Session for the purposes of discussing ongoing litigation regarding Estabrook Road. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Upon a motion duly made and seconded, it was UNANIMOUSLY:

VOTED to enter Executive Session for the purposes of discussing ongoing litigation regarding Estabrook Road, and to return to Open Session upon the close of Executive Session. The Executive Session is needed to protect strategy discussions affecting litigation on the stated matter.

Roll call vote

Mike Lawson: Aye
Terri Ackerman: Aye
Jane Hotchkiss: Aye
Linda Escobedo: Aye
Susan Bates: Aye

Consent Agenda

- Town Accountant Warrants
- Gift Acceptance
 - Middlesex Savings Bank \$10,000 Concord Police Department
 - Middlesex Savings Bank \$10,000 Concord Fire Department
- One Day Special Licenses
 - Kathy Reticker Forum for Children and Families 40 Stow Street 6/11/20 6:30-9:00pm Wines & Malt Only
 - Concord Market 77 Lowell Road 2/14/20 5:00-8:00pm Wines Only
 - Saltbox Farm 40 Westford Road 2/18/20 4:30-7:30pm Wines & Malt Beverages Only
 - Concord Children's Center 1300 Main Street 3/28/20 6:30-10:30pm Wines & Malt Beverages Only
 - Verrill Farm 11 Wheeler Road 3/20/20 6:00-9:00pm All Alcoholic Beverages
 - Verrill Farm 11 Wheeler Road 5/10/20 10:00am-2:00pm Wines & Malt Beverages Only
 - Verrill Farm 11 Wheeler Road 6/6/20 12:00-3:30pm Wines & Malt Beverages Only
 - Verrill Farm 11 Wheeler Road 6/12/20 5:00-7:00pm Wines & Malt Beverages Only
 - Verrill Farm 11 Wheeler Road 6/14/20 3:30-7:00pm Wines & Malt Beverages Only
 - Verrill Farm 11 Wheeler Road 7/24/20 6:00-8:00pm Wines & Malt Beverages Only

Select Board

Minutes

February 10 2020

· Verrill Farm	11 Wheeler Road	8/7/20	6:00-8:00pm	Wines & Malt Beverages Only
· Verrill Farm	11 Wheeler Road	8/30/20	5:00-8:00pm	Wines & Malt Beverages Only
· Verrill Farm	11 Wheeler Road	10/16/20	6:00-8:00pm	Wines & Malt Beverages Only

Upon a motion duly made and seconded, it was UNANIMOUSLY:

VOTED to accept consent agenda as read.

Town Manager's Report

Town Manager Stephen Crane reported that the Town received a grant from MassDOT regarding a workforce transportation program, which would be an extension of the Crosstown Connect Program.

Mr. Crane reported that the data breach investigation is ongoing, and the Town is working with a third party law firm and consultants in order to determine the best way to proceed. Employees past and present and other impacted parties will be notified.

Chair's Remarks

Select Board Chair Michael Lawson announced that the Select Board will have a pre-Town Meeting public hearing at 7pm on February 24th.

On March 29 from 1:00pm-3:00pm at Harvey Wheeler, there will be a community session on climate friendly home heating and cooling.

7:05pm Public Hearing: Extension of Hours at Saltbox Kitchen on February 14, 2020 until 10:30pm, with last call at 9:30pm.

Upon a motion duly made and seconded, it was UNANIMOUSLY:

VOTED to open the public hearing.

Ben Elliot of Saltbox Kitchen attended, and explained that his establishment is seeking an extension of hours on February 14th for Valentine's Day. There were no public comments.

Upon a motion duly made and seconded, it was UNANIMOUSLY:

VOTED to close the public hearing.

Upon a motion duly made and seconded, it was UNANIMOUSLY:

VOTED to approve the application for Extension of Hours at Saltbox Kitchen on February 14, 2020 until 10:30pm, with last call at 9:30pm.

Select Board
Minutes
February 10 2020

7. Consider resolution in support of An Act for Utility Transition to Using Renewable Energy (FUTURE Act) H.2849/S.1940

A resident representing Mothers Out Front was in attendance to ask the Select Board to consider a resolution in support of the FUTURE Act, H.2849/S.1940. The resident explained that this bill would address gas leaks, and help companies transition to utilizing renewable energy sources. Concord would be joining 13 other towns and cities passing a resolution in support of this bill.

Upon a motion duly made and seconded, it was UNANIMOUSLY:

VOTED that the Select Board go on record in strong support of H.2849/S.1940, "An Act for Utility Transition to Using Renewable Energy (FUTURE Act)," and urge the Legislature to pass the bill in the 2019-2020 session, authorizing chair to write on behalf of the board.

Early Voting Information – Kaari Tari, Town Clerk

Town Clerk Kaari Tari attended to report that early voting in the Presidential Primary will take place from 8:30am-4:30pm from Monday, February 24 through Friday, February 28 in the Town House. February 12 is deadline for voter registration.

Discuss Junction Village Tax Increment Financing

Walter Ohanian and Michael Cucchiara of the Grantham Group attended. The Grantham Group received a comprehensive permit in 2017, which allowed them to apply for state funding. The Town has committed free cash towards the project. The project is in the third round of the application process with the state to get approved for tax credits. Assessor Lane Partridge advised the Grantham Group that the taxes for the project would be significantly above what they had projected, and more than they anticipated they could afford. These are rent restricted units. The developer is seeking the TIF to ensure long-range viability. The project would create 30 FTE's, which would help it get approved by the state if it was approved at Town Meeting. Mr. Lawson stated the Town's finances would not be adversely impacted by Junction Village receiving the TIF. Ms. Ackerman asked what the Assessor's tax estimate was. Town Assessor Lane Partridge responded that the tax bill would be approximately \$187,000. Grantham Group stated that the project may not be viable without the TIF.

NMI-Starmet Reuse Planning Committee and 2229 Main Street Committee Report

Gary Kleiman of the NMI-Starmet Reuse Planning Committee, Pam Rockwell of the 2229 Main Street Committee, Christopher Smith of the EPA, and the General Contractor for the site, Bruce Thompson, were all in attendance.

The PowerPoint presentation was included in the meeting materials:

<https://concordma.gov/DocumentCenter/View/23908/2-10-20-Packet>

Select Board
Minutes
February 10 2020
Transportation Follow-up – Jane Hotchkiss

Ms. Hotchkiss began by reminding the board they were picking up the discussion on the Transportation Committee that they had begun in December. The need for the Town to address transportation issues was identified as a central theme of the Envision Concord 2030 Long Range Plan. The Select Board has drafted a committee charge for a hypothetical Transportation Advisory Committee. This committee would be appointed by the Town Manager. Ms. Hotchkiss stated that this committee needs to be one that focuses on the broader themes of transportation, not just traffic, and therefore the Town needs to ensure committee membership that reflects this need. Ms. Hotchkiss will gather input on the charge from the rest of the Select Board, and the charge will be finalized at a future meeting.

Committee Liaison Reports

Ms. Bates attended the Trails Committee meeting on January 28th. Ms. Bates also attended the Conservation Restriction Stewardship Committee, and they are in need of a member. Finally, Ms. Bates attended the Concord Middle School Building Committee, where they discussed when they would need a Special Election.

Ms. Escobedo attended the Concord Housing Development Corporation, where they acted on some grants regarding helping older adults age in place in their homes. Ms. Escobedo also attended the Concord Housing Authority, where they are continuing to pursue federal repositioning of their units, as well as continuing to try to make progress with the Town on access to the Gerow property.

Ms. Ackerman attended the West Concord Junction Cultural District Committee, where they are planning events for Parks Week starting on May 2nd. They have received a grant from the Cultural Counsel to do fold out maps, and they are working with the Planning Director on gateway and parking signs. Ms. Ackerman also attended the Board of Assessors, where they are starting weekly meetings for abatement hearings.

Ms. Hotchkiss attended the Historic District Commission, where they are in need of two new members, and are in need of an architect to fill one of the spots.

Mr. Lawson attended the Concord Public Schools meeting, where they discussed the budget for the upcoming fiscal year. The budget is still \$97,000 outside of the budget guideline. Mr. Lawson met with the Director of the Library Corporation, where they made substantial progress on the Library agreement.

Miscellaneous/Correspondence

Mr. Lawson noted a letter from Neil Rasmussen of Estabrook Road, a letter from Jean Goldsberry requesting an opportunity to review the Library agreement, an email from Patricia Geyer expressing concerns over the costs of the Estabrook litigation, and an email from Peter Gifford concerned about the cost of litigation in the Estabrook Road litigation.

Select Board
Minutes
February 10 2020

Election Worker Appointments

Upon a motion duly made and seconded, it was UNANIMOUSLY:

VOTED to appoint Election Officers as stated on memo dated February 10, 2020 from Town Clerk Kaari Tari.

Committee Nominations

There were no committee nominations.

Public Comments

There were no public comments.

Adjourn

Upon a motion duly made and seconded, it was UNANIMOUSLY:

VOTED to adjourn.

Minuteman Media Network Coverage: <https://www.youtube.com/watch?v=FcuDSTULYF8>

Meeting Materials: <https://concordma.gov/DocumentCenter/View/23908/2-10-20-Packet>

**CONCORD PUBLIC WORKS
ENGINEERING DIVISION**

**Tel: 978 - 318 - 3210
Fax: 978 - 318 - 3245**

**133 Keyes Road
Concord, MA 01742**



DATE: 09/17/2020

MEMORANDUM

TO: Jeremy Romanul, Senior Administrative Assistant
VIA: Alan Cathcart, Director of Public Works
FROM: Stephen Dookran PE, Town Engineer
PREPARED BY: Justin Richardson, PE, Assistant Town Engineer
SUBJECT: Petition of National Grid install and maintenance approximately 30 feet of new 2" CS gas main at #50 Barnes Hill Road and extend to #39 Barnes Hill Road

The existing 2" CS gas main running in Barnes Hill Road on the southerly side of the right of way (ROW) is to be extended approximately 30 feet. Concord Public Works (CPW) Engineering Division has reviewed the attached petition from National Grid for the above referenced project in the Town's public ROW and provides the following conditions and recommendations.

1. Since the existing 2" CS gas main is to be extended 30 feet and as required by the Town's ROW permit, CPW assessed a Life Cycle Maintenance Fee (LCMF) of \$694.60 for this new main installation. The LCMF is calculated as follows:

$$\text{LCMF} = [(\text{UC} \times \text{L} \times \text{W}) + \$400.00] \times \text{PCI}$$

L = Length of trench in feet = 30 feet

W = Width of trench in feet = 3.0 feet for new main

UC = Unit cost to reconstruct the roadway (dollars per square foot) UC= \$4.00/sf

PCI = Pavement Condition Index expressed as a percentage = 0.91

$$\text{LCMF} = [(\$4.00/\text{sf} \times 30\text{ft} \times 3.0\text{ft}) + \$400.00] \times 0.91$$

$$\text{LCMF} = \$694.60$$

The constant \$400.00 is to cover the mobilization costs for maintenance. The cost assumes a 4 man crew (1 driver, 1 foreman, and 2 laborers) will visit the trench twice over the life of the trench for a total of 8 man hours.

2. As stated in CPW's requirements, a LCMF will be assessed for any new gas services when the ROW permit for new services is applied for.
3. Barnes Hill Road is also on Concord's 2020 Moratorium Roads list, and as a result, excavation within streets under moratorium for the purpose of utility services only, will be assessed a Moratorium Excavation Fee (MEF). Barnes Hill Road was paved in 2015 therefore has the "Yr < 5" designation which carries a \$500 fee.
4. A ROW Permit application shall be submitted to CPW with stamped constructions plans. No work shall commence until CPW has completed its review and provides the letter and the ROW Permit approval to National Grid.



5. As part of the ROW permit a traffic mitigation plan shall be submitted to the Concord Police Department Traffic Safety Officer and the CPW – Engineering Division for approval.
6. A patch for the new 2” CS gas main and service shall be installed and constructed per CPW Design and Construction Standards. After the next winter season National Grid shall mill and overlay the entire patched area with 4 inches of new pavement (2.5 inches base course and 1.5 inches of top course) as well as the remaining width of the travel lane(s) affected by the work with 1.5 inches of asphalt. The patch shall be monitored and maintained by National Grid until the final road restoration is completed and accepted by the Town. Failure to maintain the patch constitutes a violation of the permit.
7. National Grid will remove the new 30-foot 2-inch CS gas main upon completion of its service life.
8. Contractors shall adhere to the CPW Construction and Tree Protection Standard Operating Procedures including the protection of public shade trees: “No person may plant, trim, cut, or remove a public shade tree without the prior permission of the Tree Warden and Engineering Division. This control includes the cutting of roots during construction.” The contractor shall be responsible for installing wooden tree guards with orange snow fencing on public shade trees located within the work zone.
9. The applicant shall notify emergency services, the school district, the post office, CPW Solid Waste for trash pickup services via email one week prior to the start of construction. The applicant shall also notify neighborhood residents with door hangers two weeks prior to the start of construction.
10. If construction of the new main affects the existing stone wall or utility pole immediately south to the excavation trench work, National Grid will be responsible for repairing them to their existing conditions or better at their own expense. Additionally, if the stone wall is to be disturbed, National Grid is responsible for filing with the Concord Historical Commission and Division of Natural Resource to determine which regulations are applicable to the protection of the stone wall.

PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS

Town of Concord / Board of Selectmen:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **Town of Concord** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

To install and maintain approximately 30 feet more or less of 2 inch gas main in Barnes Hill Rd., Concord, from the existing gas main at #50 Barnes Hill Rd., easterly to end of main near house #39, in order to provide gas service to house #39 Barnes Hill Rd.

Date: **July 22, 2020**

By:

Mary Mulroney
Permit Representative

Town of Concord / Board of Selectmen:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **Town of Concord** substantially as described in the petition date **July 22, 2020** attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **Town of Concord** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

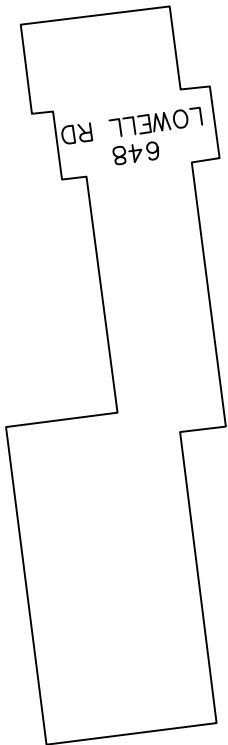
I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

By: _____

Title

WO #1279137

**RETURN ORIGINAL TO THE PERMIT SECTION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS**



PROPOSED 2" GAS MAIN
APPROX. 30' x 2' OPENING

PROPOSED 1" PL GAS SERVICE

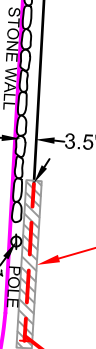
39

BARNES HILL

PROPERTY LINE

EX. 2" CS 60 PSIG GAS MAIN

PROPERTY LINE



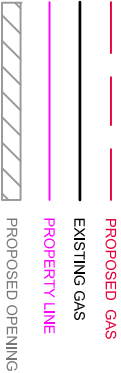
ROAD

PROPERTY LINE

50

616
LOWELL RD

LEGEND



NOTE:

THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT.
CALL 811 BEFORE YOU DIG
UTILITIES AND STREET LINES COMPILED FROM AVAILABLE DATA SOURCES
NO FIELD VERIFICATION PERFORMED

REVISIONS

NO.	DESCRIPTION	DATE	DRBY	APPRBY



40 SYLVAN ROAD
WALTHAM, MA 02451

GRANT OF LOCATION

PROPOSED LOCATION OF NEW 2" GAS MAIN TO SERVICE

39 BARNES HILL RD., CONCORD MA 01742

ENGR / DRFTMN	DATE	SIZE	PRESSURE	MATERIAL	LENGTH	WORK ORDER NO.
J.P.T./N.C.	02/21/2020	2"	60 PSIG	PLASTIC	AS NOTED	1279137

SCALE: N.T.S.

SHEET 1 OF 1

DRAWING NO.
GP-CON
1279137-18-100

**CONCORD PUBLIC WORKS
ENGINEERING DIVISION**

**Tel: 978 - 318 - 3210
Fax: 978 - 318 - 3245**

**133 Keyes Road
Concord, MA 01742**



DATE: 09/04/2020

MEMORANDUM

TO: Jeremy Romanul, Senior Administrative Assistant
VIA: Alan Cathcart, Director of Public Works
FROM: Stephen Dookran PE, Town Engineer
PREPARED BY: Justin Richardson, PE, Assistant Town Engineer
**SUBJECT: Petition of National Grid relay of approximately 620' of 2" CS (1930) 60#
gas main with 620' of 2" PL 60# in Bedford Ct from Bedford St to end.**

The existing 2" CS gas main that runs the entire length of Bedford Court on the easterly side of the right of way (ROW) is to be abandoned in place. Additionally, a new 2" CS that runs the entire length of Bedford Court is to be installed in the center of the ROW is to be installed. Bedford Court is on the CPW's list of street for full depth reconstruction under the FY2020/FY2021 Roads Program. Concord Public Works (CPW) Engineering Division has reviewed the attached petition from National Grid for the above referenced project in the Town's public ROW and provides the following conditions and recommendations.

1. Because the existing main that is to be abandoned is only 2" and its eventual collapse will not cause significant settlement and because Bedford Court is to be reclaimed no Life Cycle Maintenance Fee (LCMF) will be requested for this project.
2. National Grid has submitted their stamped construction plans and ROW Permit application to CPW. A letter from CPW will accompany the approved permit with any special conditions for this job that the applicant must comply with. No work shall commence until CPW has completed its review and provides the letter and the ROW Permit approval to National Grid.
3. National Grid will remove the new 620-foot 2-inch PL gas main upon completion of its service life or if it becomes functionally obsolete.
4. As part of the ROW permit a traffic mitigation plan shall be submitted to the Concord Police Department Traffic Safety Officer and the CPW – Engineering Division for approval.
5. Contractors shall adhere to the CPW Construction and Tree Protection Standard Operating Procedures including the protection of public shade trees: "No person may plant, trim, cut, or remove a public shade tree without the prior permission of the Tree Warden and Engineering Division. This control includes the cutting of roots during construction." The contractor shall be responsible for installing wooden tree guards with orange snow fencing on public shade trees located within the work zone.
6. Asphalt (a minimum of 4-inches of binder) patching shall be placed at all trenched locations because the Town will perform full depth reconstruction, but only after National Grid has completed the work under this grant of location. National Grid will



have a Geotechnical Engineer certify that the material inside the trench and the compaction of the material meets Town of Concord Design and Construction Standards.

7. The applicant shall notify emergency services, the school district, the post office, CPW Solid Waste for trash pickup services via email one week prior to the start of construction. The applicant shall also notify neighborhood residents with door hangers two weeks prior to the start of construction.



PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS

Town of Concord / Board of Selectmen:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **Town of Concord** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

Due to Concord's road reclamation, FY20/21 National grid recommends the relay of approximately 620' of 2" CS (1930) 60# gas main with 620' of 2" PL 60# in Bedford Ct from Bedford St to end. Total Main Installation: 620'

Date: **June 25, 2020**

By: _____
Mary Mulroney
Permit Representative

Town of Concord / Board of Selectmen:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **Town of Concord** substantially as described in the petition date **June 25, 2020** attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **Town of Concord** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

By: _____

Title

WO # 1341026

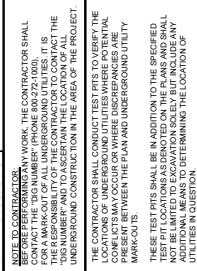
**RETURN ORIGINAL TO THE PERMIT SECTION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS**

W.O. NO.: 1341026



PROJECT SUMMARY TABLE					
PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
620	2	PL-600#	620	2	CS-601# (1300)
620			620		TOTAL ABANDONMENT (FT)

PROJECT SUMMARY TABLE					
PROPOSED INSTALLATION			PROPOSED ABANDONMENT		
LENGTH (FT)	SIZE (IN)	TYPE	LENGTH (FT)	SIZE (IN)	TYPE
620	2	PL-600#	620	2	CS-601# (1300)
620			620		TOTAL ABANDONMENT (FT)

[illegible]

PHONOREM PROGRAM, MAN & SERVICE REPLACEMENT 2" CS 604 TO 2" PL 604	CONCORD, MASSACHUSETTS BEDFORD CT	COVER PAGE	
DESIKMER	DESIKMER	INVEST	W.A. NO.
704*	ALMA	D. DATE	1541008
		D. DATED	X0000000000

NOTES:

SCOPE OF WORK:

All work associated with this project shall be performed under Work Order Number 1341026 in Concord, MA on the West Area 60 psig system. This project will require 1 main connection and affect 21 services. This work order requires the relay and tie-in of approximately:

1. 620' of 2" CS (NCON0000) (1930) 60# gas main with 620' of 2" PL 60# in Bedford Ct from Bedford St to end.

DESIGN PARAMETERS(ENG04001):

1. Pipe Diameter: 2"
2. Pipe SDR: 11
3. Pipe MAOP @73.4°F: 80 psig
4. Material Specification: PE 2708 / 2406
5. System MAOP: 60 psig
6. Minimum Pressure: 1060 PSIG
7. Min/Max Ambient Temp: -20/73°F
8. Design Factor: 0.32
9. Pressure: Natural Gas
10. Pressure Test: 90 psig
11. Test Medium: Air
12. Pipe Burial Depth: Min. 3' cover

GENERAL:

1. The proposed gas main location is approximate and subject to change based on field conditions.
2. Property lines, building footprints, curb lines, edge of road, existing gas mains, etc. are approximate and were taken from National Grid's ArcGIS mapping system.
3. Existing third-party utility locations, if shown, were taken from existing markouts, manhole/valve box covers, and/or utility maps/drawings and should be test holed to verify exact location prior to construction.

4. Call 811 prior to excavation for underground utility owners to locate and mark out their facilities. Massachusetts State law requires you give at least 72 hours' notice prior to excavation.

5. Offsets, constructed from material consistent with the project Bill of Materials, may be installed as necessary to maintain depth and clearance to other underground utilities/obstacles required by ENG04001-Design.

6. Valves shall be installed and located in accordance with ENG04001. Valves shall be placed on each lateral main as close to the feeder main as practical downstream of tees or junctions. In a grid system, 2-inch mains should have valves at each end of a block using three valves as the maximum number at any four-way intersection. However, if the blocks are short and sparsely populated, the lateral may run for two or three blocks without a valve. The location of a valve should be approximately fifteen (15) feet behind the property line of an intersection measured along the main away from the intersection. Where the property line is not readily available, the location is between 23 and 25 feet behind the curb line. This places the valve just beyond the rear of the roadway turn where a valve operator will be afforded some precautionary time and clearance to exit the roadway.
7. Contact the Environmental Dept. before digging if this project is located in a Potentially Contaminated Area, within 50 feet of wetlands/ bodies of water, within 200 feet of rivers/streams, and/or a floodplain as noted on National Grid ArcGIS maps.

8. The tie-in and installation of this line has no impact on gas regulation and/or overpressure protection for this portion of the natural gas distribution system.
9. Welding shall be performed in accordance with Welding Policy CNST05002 by qualified welders in accordance with safety standards and protocols using qualified Welding Procedure Specifications. Prior to welding, inspect fitting location for lamination, corrosion, pitting, dents, grooves or other defects and perform UT wall thickness verification of existing steel mains. Document completion and inspection of welds noting welder ID and procedure used.
10. Contact I&R for all excavations within 200' of a regulator station and/or when project is over 2,500' long for supplemental odorization per INR06002 before gassing in.

11. Pressure gauges are required at all mains for all tie-ins. Refer to GCON-02001 Procedure. Check electronic mapping system for most current mapping information.
12. Pressure Testing shall be performed to a minimum of 90 psig or 1.5 times the MAOP, whichever is greater, with air in accordance with test durations specified in CNST04003. Tests shall also be performed in accordance with CS-MAIN004.

13. Paving, curbs, sidewalks, landscaping and signs shall be replaced in kind, unless otherwise specified.
14. Identification of Gas Facility Historical Records shall be performed in accordance with CNST01005.

15. Cut out and remove the section of pipe between the source gas pipe and the main to be abandoned in accordance with CNST04011. All open ends shall be capped, plugged or otherwise stop-off sealed. Except for live insertions, polystyrene or spray foam shall not be used for stop-off when purging a pipeline out of service. The retired lines shall be purged according to Company procedures. If air is used for purging, ensure that a combustible mixture is not present after purging. Use a combustible gas indicator to check the atmosphere in the retired pipe to obtain a zero-gas reading.

16. Effective January 22, 2020, Federal Code 192.281(e)(4) requires that mechanical couplings meet more stringent restraining requirements. All through 12" Polyethylene (PE) to Cast Iron (CI) Street (ST) couplings with yellow tagged couplings are not available. The PE must be transitioned to ST using a transition fitting prior to completing the tie-in. Couplings with orange tags will no longer be approved for use on PE pipe.
17. Effective April 22, 2019, Federal Code 192.455 requires that electrically isolated metal alloy fittings must have cathodic protection applied and the level of protection must be checked every ten years. This requirement may be met by installing an anode and a test station for each isolated fitting.

CODICES:

This project will adhere to all applicable Federal, State or Local permitting requirements for installation and abandonment of natural gas pipelines. All Federal, State and Local codes and standards will be followed including, but not limited to, the following:

Code of Federal Regulations (CFR)

- 48 CFR 192 Pipeline Safety Regulations
- 29 CFR 1910 Occupational Safety and Health Administration (OSHA)

220 CMR 101 Massachusetts Natural Gas Pipeline Safety Code

American Society of Mechanical Engineers (ASME)

ASME B31.8 Gas Transmission and Distribution Piping Systems

POLICIES & STANDARDS:

National Grid policies and standards will be adhered to including, but not limited to, the following as applicable:

Applicable Gas Policies for Construction of Steel or Plastic Mains	
CN001001 - Specifications and Handling of Traffic Mains	CS-SE0001 - Typical 1-4" Service Outside Sals
CN002001 - Installation of Mains	CS-SE0002 - Excavated Pipe Vitrification Requirements on 18" Services
CN003001 - Installation of Test Stations for Cathodic Protection	CS-SE0003 - Typical 1-4" Service Inside Sals
CN004001 - Installation of Test Stations for Cathodic Protection	CS-SE0004 - Typical 1-4" Service Inside Sals
CN005001 - Installation of Test Stations for Cathodic Protection	CS-SE0005 - Typical 1-4" Service Inside Sals
CN006001 - Installation of Test Stations for Cathodic Protection	CS-SE0006 - Typical 1-4" Service Inside Sals
CN007001 - Installation of Test Stations for Cathodic Protection	CS-SE0007 - Typical 1-4" Service Inside Sals
CN008001 - Installation of Test Stations for Cathodic Protection	CS-SE0008 - Typical 1-4" Service Inside Sals
CN009001 - Installation of Test Stations for Cathodic Protection	CS-SE0009 - Typical 1-4" Service Inside Sals
CN010001 - Installation of Test Stations for Cathodic Protection	CS-SE0010 - Typical 1-4" Service Inside Sals
CN011001 - Installation of Test Stations for Cathodic Protection	CS-SE0011 - Typical 1-4" Service Inside Sals
CN012001 - Installation of Test Stations for Cathodic Protection	CS-SE0012 - Typical 1-4" Service Inside Sals
CN013001 - Installation of Test Stations for Cathodic Protection	CS-SE0013 - Typical 1-4" Service Inside Sals
CN014001 - Installation of Test Stations for Cathodic Protection	CS-SE0014 - Typical 1-4" Service Inside Sals
CN015001 - Installation of Test Stations for Cathodic Protection	CS-SE0015 - Typical 1-4" Service Inside Sals
CN016001 - Installation of Test Stations for Cathodic Protection	CS-SE0016 - Typical 1-4" Service Inside Sals
CN017001 - Installation of Test Stations for Cathodic Protection	CS-SE0017 - Typical 1-4" Service Inside Sals
CN018001 - Installation of Test Stations for Cathodic Protection	CS-SE0018 - Typical 1-4" Service Inside Sals
CN019001 - Installation of Test Stations for Cathodic Protection	CS-SE0019 - Typical 1-4" Service Inside Sals
CN020001 - Installation of Test Stations for Cathodic Protection	CS-SE0020 - Typical 1-4" Service Inside Sals
CN021001 - Installation of Test Stations for Cathodic Protection	CS-SE0021 - Typical 1-4" Service Inside Sals
CN022001 - Installation of Test Stations for Cathodic Protection	CS-SE0022 - Typical 1-4" Service Inside Sals
CN023001 - Installation of Test Stations for Cathodic Protection	CS-SE0023 - Typical 1-4" Service Inside Sals
CN024001 - Installation of Test Stations for Cathodic Protection	CS-SE0024 - Typical 1-4" Service Inside Sals
CN025001 - Installation of Test Stations for Cathodic Protection	CS-SE0025 - Typical 1-4" Service Inside Sals
CN026001 - Installation of Test Stations for Cathodic Protection	CS-SE0026 - Typical 1-4" Service Inside Sals
CN027001 - Installation of Test Stations for Cathodic Protection	CS-SE0027 - Typical 1-4" Service Inside Sals
CN028001 - Installation of Test Stations for Cathodic Protection	CS-SE0028 - Typical 1-4" Service Inside Sals
CN029001 - Installation of Test Stations for Cathodic Protection	CS-SE0029 - Typical 1-4" Service Inside Sals
CN030001 - Installation of Test Stations for Cathodic Protection	CS-SE0030 - Typical 1-4" Service Inside Sals
CN031001 - Installation of Test Stations for Cathodic Protection	CS-SE0031 - Typical 1-4" Service Inside Sals
CN032001 - Installation of Test Stations for Cathodic Protection	CS-SE0032 - Typical 1-4" Service Inside Sals
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CN040001 - Installation of Test Stations for Cathodic Protection	CS-SE0040 - Typical 1-4" Service Inside Sals
CN041001 - Installation of Test Stations for Cathodic Protection	CS-SE0041 - Typical 1-4" Service Inside Sals
CN042001 - Installation of Test Stations for Cathodic Protection	CS-SE0042 - Typical 1-4" Service Inside Sals
CN043001 - Installation of Test Stations for Cathodic Protection	CS-SE0043 - Typical 1-4" Service Inside Sals
CN044001 - Installation of Test Stations for Cathodic Protection	CS-SE0044 - Typical 1-4" Service Inside Sals
CN045001 - Installation of Test Stations for Cathodic Protection	CS-SE0045 - Typical 1-4" Service Inside Sals
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CN051001 - Installation of Test Stations for Cathodic Protection	CS-SE0051 - Typical 1-4" Service Inside Sals
CN052001 - Installation of Test Stations for Cathodic Protection	CS-SE0052 - Typical 1-4" Service Inside Sals
CN053001 - Installation of Test Stations for Cathodic Protection	CS-SE0053 - Typical 1-4" Service Inside Sals
CN054001 - Installation of Test Stations for Cathodic Protection	CS-SE0054 - Typical 1-4" Service Inside Sals
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CN057001 - Installation of Test Stations for Cathodic Protection	CS-SE0057 - Typical 1-4" Service Inside Sals
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CN060001 - Installation of Test Stations for Cathodic Protection	CS-SE0060 - Typical 1-4" Service Inside Sals
CN061001 - Installation of Test Stations for Cathodic Protection	CS-SE0061 - Typical 1-4" Service Inside Sals
CN062001 - Installation of Test Stations for Cathodic Protection	CS-SE0062 - Typical 1-4" Service Inside Sals
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CN099001 - Installation of Test Stations for Cathodic Protection	CS-SE0099 - Typical 1-4" Service Inside Sals
CN100001 - Installation of Test Stations for Cathodic Protection	CS-SE0100 - Typical 1-4" Service Inside Sals



TRC 215 GREENFIELD PARKWAY SUITE 102 LIVERPOOL, N.Y. 13088

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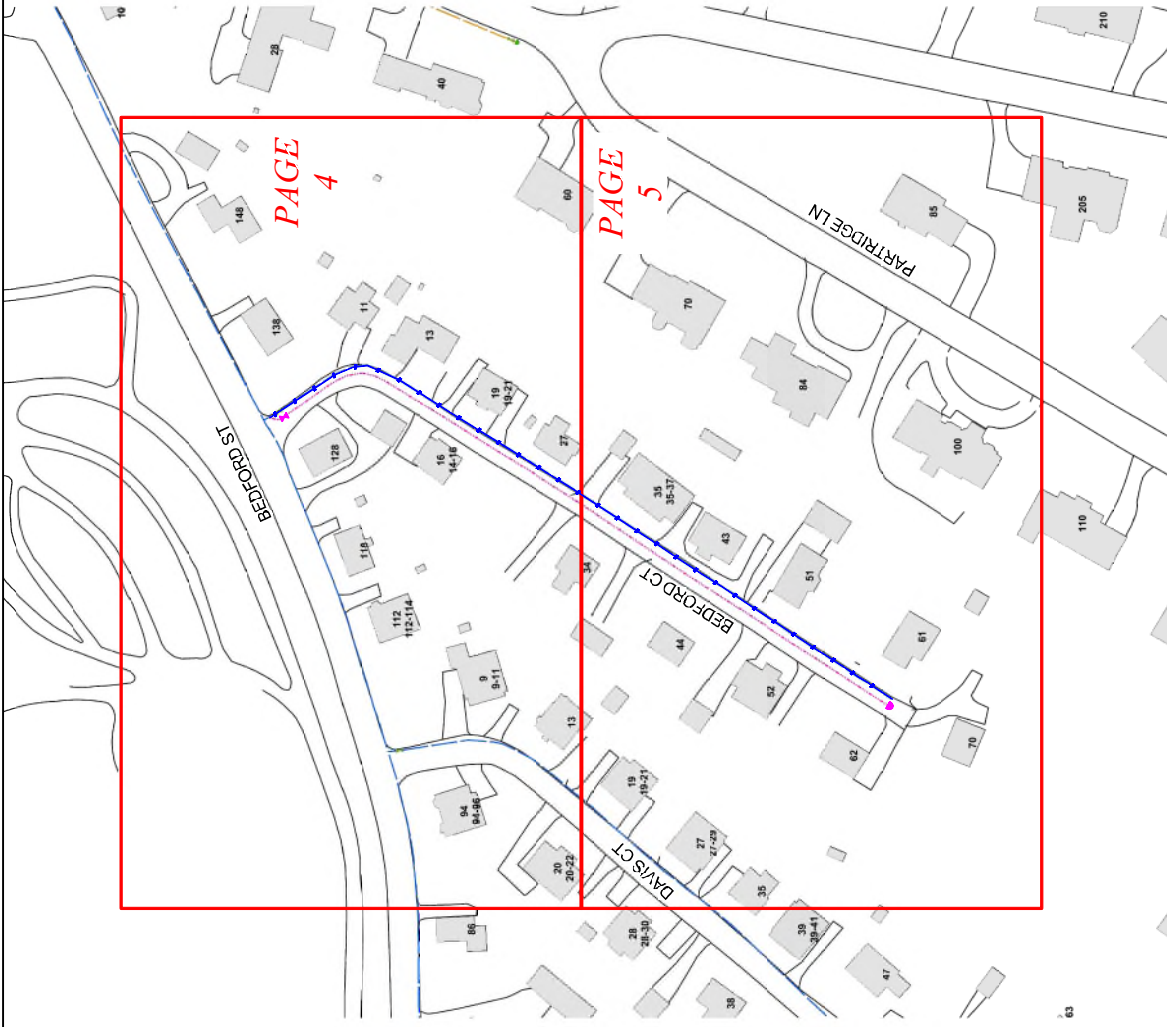
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BY: [Signature]

PROJECT: 215 GREENFIELD PARKWAY

SHEET:



PAGE 5

PWN-CON-1341026 C-000

PROPOSED INSTALLATION PLAN OVERVIEW

NO	DATE	REMARKS	ENGINEER	DATE	ASST. IN	W.C. NO.
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WALTON, MA

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DEPARTMENT OF THE ENVIRONMENT, PLANNING AND HERITAGE

NEW GAS VAL
NEW CAP

NEW REDUCE

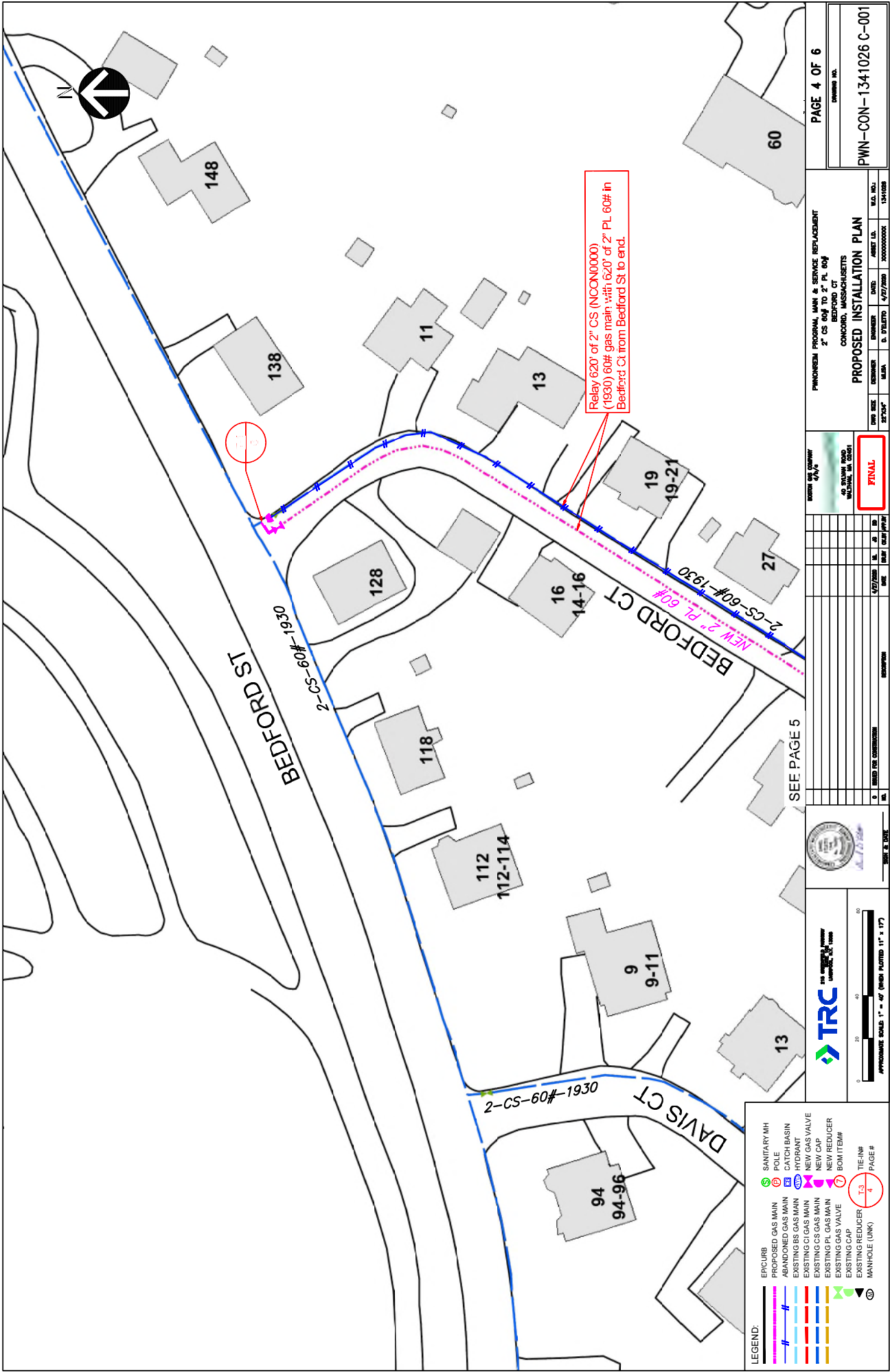
EXISTING BS GAS MAI

EXISTING CS GAS MAI
EXISTING PL GAS MAI

EXISTING GAS VALVE

11

1000



LEGEND:

- EXISTING GAS MAIN
- PROPOSED GAS MAIN
- ABANDONED GAS MAIN
- EXISTING BS GAS MAIN
- EXISTING CI GAS MAIN
- EXISTING CS GAS MAIN
- EXISTING PL GAS MAIN
- EXISTING GAS VALVE
- EXISTING CAP
- EXISTING REDUCER
- MANHOLE (UNK)
- SANITARY MH
- POLE
- CATCH BASIN
- NEW GAS VALVE
- NEW CAP
- NEW REDUCER
- SOM ITEM#
- TIE IN#
- PAGE #

TRC

APPROXIMATE SCALE: 1" = 40' (WHEN PLOTTED 11" x 17")



REVISIONS		DATE	BY	CHK	APP
1	ISSUED FOR CONSTRUCTION	05/20/2020	DAVID J. TRUITT		
2	FINAL	05/20/2020	DAVID J. TRUITT		

PROPOSED INSTALLATION PLAN

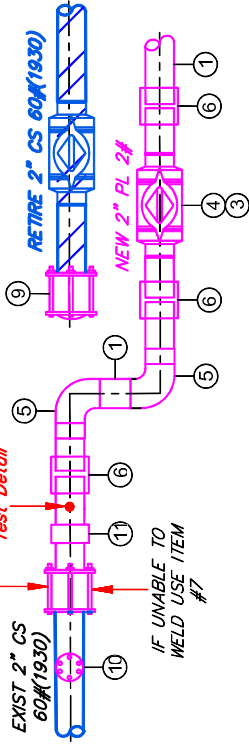
PHONEMEM PROGRAM, MAIN & SERVICE REPLACEMENT
2" CS 60# TO 2" PL 60#
BEDFORD CT
CONCORD, MASSACHUSETTS

DATE: 05/20/2020
DRAWN: DAVID J. TRUITT
CHECKED: DAVID J. TRUITT
SCALE: AS SHOWN



Install (2) 17 lb Anode &
two wire test station per
STD DWG NO. 030026-CS

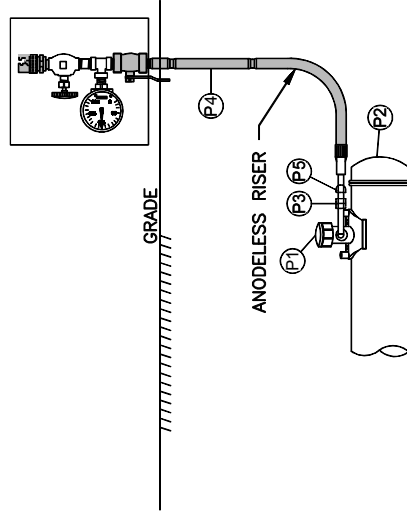
See Pressure
Test Detail



Tie-In Detail T-1 Refer
to STD. DWG. NO.
MAIN-6045-MA-RI

BILL OF MATERIALS				SPECIFICATION	SAP ID NUMBER
Item	SIZE (IN.)	QTY	UOM	DESCRIPTION	
GAS MAIN					
1	2	620	FT	PIPE, PLASTIC, MOPE, PE 2708, SDR 11, 250' COIL	CS-FIT001
2	2	AIR	FT	PIPE, PLASTIC, MOPE, PE 2708, SDR 11, 10' STOCK	CS-FIT001
3	2	1	EA	VALVE, PLASTIC, FULL PORT BALL, MOPE, SDR 11	VALV-6020
4	2	1	EA	ROADWAY VALVE BOX WITH COVER	VALV-6020
5	2	2	EA	ELBOW, PLASTIC, 90 DEGREE, BUTT FUSE, MOPE, SDR 11	CS-FIT011
6	2	3	EA	Coupling, Plastic, Electrofusion, HOPE	CS-FIT015
7	2	1	EA	Coupling, Bolted, Lock Type, Steel, to Steel, Insulating	FITS-6025
8	2	1	EA	CAP, Plastic, Butt Fuse, MOPE, SDR 11	CS-FIT010
9	2	1	EA	CAP, STYLE 90 UNIVERSAL, SELF-RESTRAINING, FOR STEEL PIPE	FITS-6024
10	2	1	EA	PRESSURE CONTROL, TDW, SHORSTOPP, CONTOURED BOTTOM	FITS-6055
11	2	1	EA	TRANSITION FITTING, PLASTIC TO STEEL, MOPE SDR 11.0 X SCH. 40 WELD END	FITS-6022
PRESSURE TEST PLURGE (TEMPORARY)					
P1	2	1	EA	TEE, SERVICE, PLASTIC, HOPE, EF 1" IPS OUTLET	CS-MAN004
P2	2	1	EA	CAP, PLASTIC, BUTT FUSE, MOPE, SDR 11	CS-FIT010
P3	1	1	EA	Coupling, Plastic, Electrofusion, HOPE, IPS XCTS	FITS-6022
P4	1	1	EA	RISER, ANODELESS, 1" CTS MOPE X 3/4" NPT OUTLET	CS-MAN004
P5	1	1	EA	END CAP, PERMASERT, CTS	FITS-6022

*MATERIAL QUANTITIES SPECIFIED REPRESENT MINIMUM QUANTITIES ONLY



Pressure Testing of New Mains
Refer to STD. DWG. NO.
CS-MAIN004

PROPOSED GAS MAIN

ABANDONED GAS MAIN

EXISTING BS GAS MAIN

EXISTING CI GAS MAIN

EXISTING CS GAS MAIN

EXISTING PL GAS MAIN

LEGEND:

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TRC

TRANSITION REGIONAL CONSULTING

1000 WEST 10TH AVENUE, SUITE 100

DENVER, CO 80202

TEL: 303.733.8800

FAX: 303.733.8801

WWW.TRCCON.COM

INT TO SCALE

SCALE: 1" = 10'

CENTERLINE

BILL OF MATERIALS

ITEM NUMBER

PHONKHEM PROGRAM, MAIN & SERVICE REPLACEMENT

2" CS 60# TO 2" PL 60#

BEDFORD CT

CONCORD, MASSACHUSETTS

PROPOSED TIE-IN DETAILS

DATE: 03/24/2020

BY: J. D. DUBOIS

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DRAWING NO.

PWN-CON-1341026 M-001

2019-2020 Select Board Goals

Process

The Concord Select Board annually affirms its values and guiding principles to align its goals and objectives for improving government as it interacts with the Town Manager, committees, task forces, citizens and other units of government. In so doing, the Board aims to lead and establish strategic priorities, to provide support and guidance and encouragement where appropriate and to be collaborative, open and inclusive at all times.

Values and Guiding Principles

Governance: Effective, Responsive and Transparent Governance

Financial Stability: Fiscal Responsibility and Financial Stability/Sustainability

Infrastructure: Sufficient, Well-maintained and Reliable Infrastructure

Natural Resources: Protection and Enhancement of Natural Resources

Sustainability and Resilience: Sustainable Management of Energy and Resources and taking actions to regenerate our natural environment

Quality of Life: Maintaining a high level of Town services to Concord citizens

Historic and Cultural Heritage: Preservation and Promotion of Historic and Cultural Heritage

Diversity: Economic and Social Diversity

Balance and Equity: Balance and Equity among divergent individual, Neighborhood and Town-wide interests

Regional and State Interests: Advancement of Concord's Interest in the Region and the Commonwealth

Goals and Objectives

Specifically, the Board supports short and long-term goals and objectives in the following categories:

Effective Governance, Board Organization, and Communication

1. Encourage and support the new Town Manager and establish a positive working relationship between the new Town Manager and the Select Board.
2. Continue to support the Town Manager, town departments and town committees to begin to incorporate goals and implementation action steps from the 2030 *Envision Concord* Comprehensive Long-Range Plan in their current year goals. Similarly, oversee the implementation of goals identified by the Select Board.
3. Seat the Middle School Building Committee and Nuclear Metals/Starmet Property Re-use Planning Committee.
4. Provide guidance and resources for all Town volunteers serving on boards and committees to improve consistency and efficiency of public meetings and hearings. Continue training for residents serving on boards and committees.
5. Promote open and transparent government through enhanced use of technology and increased public access television, and the work of the PEG Access Committee among other means; and work to continuously improve citizen communications.
6. Streamline the Green Card process to encourage new citizen volunteers. And, ensure that all volunteers are acknowledged for their willingness to serve.
7. Complete an updated review of the Town/Library Agreement.

Financial Stability

1. Instill integrated fiscal policies among the Select Board, the Finance Committee, and the School Committee to manage Concord citizen's tax burden.
2. Support management of Town services and budgets to maintain Concord's Aaa bond rating and to avoid Proposition 2-1/2 Overrides.
3. Develop a more effective longer-run method for understanding the Capital and Facilities needs of the Town and the Schools, to include timetables, cost estimates, and environmental impacts.

Balance, Equity and Diversity

1. Work to implement the affordable housing initiatives passed at Town Meeting including work with our legislative representative to enact articles 25 and 26 and to establish the Town Committee and supporting documents contained in article 24.
2. Prepare a warrant article for town meeting based on recommendations from the Affordable Housing Funding Committee final report to the Select Board.
3. Continue to work with business sector to establish retail diversity support systems including intra and inter-town transportation.
4. Work with Police Department and other enforcement departments to demonstrate Concord's commitment to its Welcoming Community status.
5. Support proactive planning for wastewater infrastructure, water, telecommunications, energy, parking, traffic, and outdoor lighting.
6. Continue to apply Concord's Sustainability Principles in town decision-making, where appropriate, and seek economic, social and environmental resiliency in both public and private sector development.

Maintaining Concord's Unique Character, Historic and Cultural Heritage, Agriculture and Natural Resources

1. Encourage collaboration among town departments on planning priorities, conservation and acquisition of land to preserve Concord's rural and agricultural culture.
2. Enhance accessibility to recreation and conservation resources in Concord for all citizens.
3. Review and implement recommendations for the recreational use and long-term protection of White Pond and the Gerow land and their ecosystems.
4. Work with the Natural Resources Committee on balancing dog friendly access and ecosystem protection on conservation lands.
5. Continue to monitor progress on Nagog Pond litigation.
6. Work with Harvard University to implement our agreement and Continue to seek resolution to access and use of the Estabrook Woods.

Regional and State Interests

1. Meet regularly with state legislators.
2. Participate in regional organization of which Concord is a member such as HATS, HFAC, MPO, MAPC, BRSB, MAGIC, and Cross-Town Connect.
3. Maintain active relationship with Hanscom AFB.
4. Actively participate in MMA Fiscal Policy Committee.
5. Continue representation on the Minuteman High School Building project and ongoing involvement with the Minuteman High School.
6. Identify opportunities for Concord's two cultural districts and coordinate efforts across sectors and locations.

From: Lansing Old <tenblackcormorants@yahoo.com>
Sent: Wednesday, September 30, 2020 11:45 AM
To: Terri Ackerman; Susan Bates; Stephen Crane; Robert Fucci
Subject: Harvard Land in Estabrook Woods

Selectmen, Town Manager, Editor,

Estabrook Woods was created through charitable gifts and land sold at reduced prices. The purpose of those gifts have strict guidelines which cannot be altered.

Harvard University can only allow limited public access. Permanent public access was never the intention as this land was meant for educational study.

Suing Harvard or any Concord resident who has preserved land is only suing yourself. Our most precious contribution to the future is open space.

Our tax dollars should be acquiring more land for conservation not battling past visionaries.

Lansing Old 607 Lowell Road

Sent from my iPhone

From: kevin parke <kevinrparke@gmail.com>

Date: September 30, 2020 at 4:31:12 PM EDT

To: Michael Lawson <mlawson@concordma.gov>, Jane Hotchkiss <jhotchkiss@concordma.gov>, tackerman@concordma.gov, sbates@concordma.gov, lescobedo@concordma.gov

Subject: Select Board

Dear Select Board,

While enjoying a rainy run in Estabrook this morning I noticed new fencing that limits access to several trails. I totally understand the feelings of the landowners. They are spending their own resources to defend themselves from their town.

For the past several years I have written about the unintended consequences of the town's decision to sue its citizens. I have asked for a full discussion and assessment of that risk. To my knowledge that has not occurred.

It took generations of generosity and a unique partnership to establish the Estabrook Woods that we all cherish and enjoy. I urge the Select Board to step away from the day to day legal battles and review the larger picture. The responsibility to do so is in your hands. No court, no team of attorneys can solve this.

Sincerely,

Kevin Parke
33 Liberty Street